



Oundle Town Council

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Minutes of the Town Council Finance & General Purposes and HR Committee Meeting held on Tuesday 12th November 2024 at 7.30pm in The Oundle Suite, Fletton House, Oundle.

Present: Cllrs: Cllrs I Clark, J Wade, V Chesser and J Hutton.
Clerk: Emma Baker
Finance Officer: Paul Smith

FGP&HR. 24.15. Apologies for Absence

24.15.01. To receive apologies for absence.
Apologies were received and accepted from from Cllrs Chapple, Schurer, Davis, Gray and Reichhold.

FGP&HR. 24.16. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*) (This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

24.16.01. To declare any Disclosable Pecuniary Interests.
24.16.02. To declare any Other Interests.

FGP&HR. 24.17. Representations from Interested Parties

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda **at the Chairman's discretion.** (*Standing Order 3d and 3e*).
None received.

FGP&HR. 23.18. Consideration of Requests from Interested Parties

None received.

FGP&HR. 24.19. Minutes of Previous Meetings – Finance & General Purposes Committee meeting

24.19.01. PROPOSITION: 'To approve and sign the minutes of the Finance and General Purposes Committee meeting held on 10th September 2024 as an accurate record.' (*Standing Order 12*).

The minutes were approved.

Proposed: Cllr Clark **Seconded:** Cllr Chesser **Resolved:** All in favour

24.19.01. PROPOSITION: 'To approve and sign the minutes of the Human Resource Committee meeting held on 10th September 2024 as an accurate record.' (*Standing Order 12*).

The minutes were approved.

Proposed: Cllr Clark

Seconded: Cllr Chesser

Resolved: All in favour

FGP 24.20. Financial Matters

24.20.01. To receive monthly accounts.

The monthly accounts were received.

24.20.02 To consider the budget for 2025 – 2026.

The Finance Officer presented the draft budget for consideration. There was a discussion about what percentage increase we should consider for the precept. Some of the budget codes were considered and the amounts were either reduced or raised depending on what is going to be planned for the next financial year. It was agreed that funds would be transferred from reserves to ensure the precept increase was at 0% or close. It was agreed that the draft budget would be shared with full council at the November meeting.

24.20.03. To receive the verification checklist for Q2.

The verification checklist was received.

Grant Applications

24.20.04. To consider the grant application from the Oundle Primary School.

It was agreed that OTC fund up to £3,000 and asked that the OTC logo is put on the bus. The Clerk will inform the school that we will release the funds once the rest of the funding has been collected in.

Proposed: Cllr Clark

Seconded: Cllr Wade

Resolved: All in favour

24.20.05. To consider the grant application from the Oundle Yarn Bombers.

The grant for £144.85 was approved.

Proposed: Cllr Clark

Seconded: Cllr Wade

Resolved: All in favour

24.20.06. To consider a grant to help fund a sports wheel chair to play wheel chair rugby.

The grant of £315.00 towards the wheel chair was approved.

Proposed: Cllr Chesser

Seconded: Cllr Clark

Resolved: All in favour

Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c).

Proposed: Cllr Clark

Seconded: Cllr Hutton

Resolved: All in favour

The meeting closed at 20.55

The meeting opened at 21.02

FGP&HR 24.21. Human Resources Matters



24.21.01. To receive notification of the pay award for 2024/2025.
The notification was received.

24.21.02. To consider introducing well-being days for staff to take to improve mental health.

It was agreed that the well-being days and policy be recommended for approval at the next full council meeting.

Proposed: Cllr Clark **Seconded:** Cllr Chesser **Resolved:** All in favour

24.21.03. To receive update on staffing matters
The update was received.

9.02 pm Cllr Chesser left the meeting

FGP&HR 24.22. Any other business for Report only

The Mayor informed the meeting of 2 more potential grant application that may be submitted for the December Finance meeting.

There being no further business the meeting closed at 9.04pm

Signed:.....

Dated:.....10/12/24.....