



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

Telephone: 01832 272055

Email: admin@oundle.gov.uk Website: www.oundle.gov.uk

ON BEHALF OF THE QUEEN VICTORIA HALL TRUST

The minutes of a meeting of the Trustees of the Queen Victoria Hall Trust held on Tuesday 17th September 2024 in the Oundle Suite, Fletton House, Oundle.

Present: Cllrs I Clark, D Chapple, V Chesser, L Bull, L Gray, M Schurer, R Reichhold, D Fuller, P Davis and J Hutton

Minutes: Emma Baker

Absent:

24.10. Apologies for Absence

The apologies from Cllrs Wade, Fordham and Arnold were received.

24.11. Minutes of the Previous Meetings

24.11.01. **RESOLUTION:** 'To approve and sign the minutes of the meetings of the Trustees held on 18th June 2024.

The minutes were approved.

Proposed: Cllr Chapple

Seconded: Cllr Schurer

Resolved: All in favour

24.12. Accounts and Financial Matters

24.12.01. To approve the accounts for June, July and August 2024

The accounts were approved.

Proposed: Cllr Clark

Seconded: Cllr Chesser

Resolved: All in favour

24.12.02. Payments for June, July and August 2024

RESOLUTION: 'That the monthly expenditure for June and July is retrospectively approved and August as presented at this item are paid.

The payments were approved.

Proposed: Cllr Clark

Seconded: Cllr Fuller

Resolved: All in favour

24.12.03. To receive the Verification Check for Q1.

The Verification Check for Q1 was received.

24.12.04. To approve the quote to repair the outside steps.

The quote for £1,200 + VAT was approved.

Proposed: Cllr Fuller

Seconded: Cllr Davis

Resolved: All in favour

24.12.05. To approve the quote to carry out the works required following the Fire alarm service.

The quote for £4,078.98 + VAT was approved.

Proposed: Cllr Fuller

Seconded: Cllr Davis

Resolved: All in favour

24.12.06. To approve the quote to paint the Gent's toilets, railings and gate.

The quote for £2,430.00 was deferred until the next meeting.

24.12.07. To approve the quote to repair the Gent's toilets flat roof.

The quote for £3,311.80 +VAT was approved.

Proposed: Cllr Clark

Seconded: Cllr Fuller

Resolved: All in favour

24.13. To receive the minutes from the Friends of the QVH Trust Working Party meetings.

The minutes were received.

24.14. To approve the Terms of Reference for the Friends of QVH Trust Working Party.

The Terms of Reference were approved.

Proposed: Cllr Clark

Seconded: Cllr Fuller

Resolved: All in favour

24.15. To consider opportunity to acquire a screen for the QVH.

The Trustees liked the idea but agreed they needed more information about the state of the screen. The Clerk agreed to get a quote to install the screen and also get a quote to install the new screen.

24.16. To receive the report on the potential to apply for grants for the QVH.

The report was received.

24.17. Any other business for report

Cllr Hutton informed the meeting that the badminton class couldn't play last week because the scaffolding was still up in the hall. The upgrade of the lighting is nearly complete.

The meeting closed 7.13 pm



Signed'  Dated..... 19/11/24.