



# Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

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## To: All members of Oundle Town Council

You are hereby summoned to attend the meeting of the Town Council on **Tuesday 17<sup>th</sup> September 2024 at 7.30pm.**

This is a formal Town Council meeting and will be held in the Council Chambers, using the agenda which the Clerk has published. Members of the public will be given the opportunity to speak during public participation, but will not be permitted to speak at other times. They may also temporarily be excluded by means of resolution due to the confidential nature of the business to be transacted (Standing Order 3d).

The meeting is being live streamed on YouTube and will be available to see on YouTube and will be uploaded to our website afterwards.

## AGENDA

### 24.54. Apologies for Absence

- 24.54.01. To receive apologies for absence.
- 24.54.02. To accept apologies for absence.

### 24.55. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)  
(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 24.55.01. To declare any Disclosable Pecuniary Interests.
- 24.55.02. To declare any Other Interests.
- 24.55.03. To consider any requests for Dispensation.
- 24.55.04. To report any gifts or hospitality accepted over the value of £50.00.
- 24.55.05. To report any inappropriate gifts or hospitality offered.

### 24.56. Minutes of Previous Meetings

- 24.56.01. PROPOSITION: *'To approve and sign the minutes of the [Full Council meeting held on 16<sup>th</sup> July 2024](#) an accurate record.'* (*Standing Order 12c*)

### 24.57. Public Participation from Interested Parties or Members of the public

*For a maximum of 15 minutes.*

### 24.58. Consideration of Requests from Interested Parties

### 24.59. North Northants Council

#### 24.60. Town Matters

- 24.60.01. To consider response to email regarding lack [of streetlights in Danfords Close and agree next steps.](#) \*
- 24.60.02. [Collision Report for A605 from Cllr Smithers.](#) \*
- 24.60.03. To consider request from [National Grid to install new electric sub-station in Inkerman Way.](#) \*

#### 24.61. Council Matters

- 24.61.01. To receive the [Mayor's report](#) \*
- 24.61.02. To receive the Clerks report. \*
- 24.61.03. To receive the [Transfer document for the completed transfer of Fletton Field to OTC and agree next steps.](#) \*
- 24.61.04. To receive the [Market Working Party report and agree next steps.](#) \*
- 24.61.05. To receive the report from the [OTC Police Liaison Representative about the Police Fire & Crime Commissioner visit to Oundle.](#) \*
- 24.61.06. To receive the August [Employment Law Newsletter.](#) \*
- 24.61.07. To approve welcome letter to be sent to new residents on Cotterstock Meadows development. \*
- 24.61.08. To approve the [Human Resources Committee meeting Terms of Reference.](#) \*

#### 24.62. Financial Matters

- 24.62.01. To [approve the monthly accounts for August 2024](#)  
The monthly bank balance as of 31<sup>st</sup> August 2024 is as follows:

Unity Trust Bank Account	£36,545.03
Unity Trust Instant Access Savings Account	£33, 139.31
CCLA Investment Account	£502, 615.23
- 24.62.02. Payments for July and August 2024  
PROPOSITION: *'That the schedule of payments for July 2024 is retrospectively approved and the August 2024 payments as presented at this item are paid up.*
- 24.62.03. To consider the quote to [upgrade the lighting in the Courthouse.](#) \*
- 24.62.04. To receive the [Quarterly Verification Checklist for Quarter 1.](#) \*
- 24.62.05. To approve the quote for [snow machines in the Town Centre during the Christmas Market.](#) \*
- 24.62.06. To receive the completed [AGAR for yearend 31<sup>st</sup> March 2024](#) and note that there are no other matters to discuss. \*
- 24.62.07. To receive the minutes from the [Finance and General Purposes committee meeting held on 10<sup>th</sup> September.](#) \*
- 24.62.08. To approve the quote for [medical cover at the Christmas Market.](#) \*

#### 24.63. Highways Matters

- 24.63.01. To receive [speed indicator device report.](#) \*

#### 24.64. Planning Matters

- 24.64.01. To receive the minutes from the Planning Committee meeting held on [27<sup>th</sup> August 2024.](#) \*
- 24.64.02. To approve the draft letter to be sent to the [NNC Planning Department Conservation Officer.](#) \*
- 24.64.03. To approve the letter to be sent to our [MP Lee Baron regarding our](#)

[Neighbourhood Plan views.](#) \*

- 24.64.04. To approve the response to the [consultation on proposed reforms to the National Planning Policy Framework and other changes to the planning system.](#) \*

**24.65. Estates Management Committee**

- 24.65.01 To receive the minutes and report from the [Estates Committee meeting held on 3<sup>rd</sup> September 2024.](#) \*
- 24.65.02. To consider report on [work to trees on the Marketplace.](#) \*
- 24.65.03. To consider report to install [8 EV Charging points in Fletton House car park.](#) \*
- 24.65.04. To receive report of roof at Fletton House, and consider next steps.

**24.66. Communications Working Party**

- 24.66.01. To receive the latest [Oundle Advertiser Article.](#) \*
- 24.66.02. To receive the [Communications Working Party Minutes](#) from the meeting held on 8<sup>th</sup> August. \*

**24.67. Human Resources Matters**

- 24.67.01. To receive the minutes from the [Human Resources Committee meeting](#) held on 10<sup>th</sup> September. \*

**24.68. Any Other Relevant Matters for Report Only**

\*Documents Included



Emma Baker  
Town Clerk  
12<sup>th</sup> September 2024