

## APPENDIX D

### PLANNING COMMITTEE – TERMS OF REFERENCE

The Planning Committee should consider and respond to all Planning Matters in accordance with Council policy; in particular:

- To consider all Planning Applications received from NNC and respond on behalf of the Council. If, in the opinion of the Chair of the Planning Committee or the committee itself, any application is of such significance that it should be considered by and responded to by the full council then the application should be referred to full council for consideration at the next full council meeting or, if timing were to render this impossible, to an extraordinary meeting of the full council or, alternatively, all members of the council may be invited to attend at a planning committee meeting at which such application would fall to be considered with full power to debate and vote upon the terms of any response to the consultation.
- To recommend policies to Council in relation to Planning issues and revise these as necessary;
- To consider relevant Plans, Conservation Area proposals and others of a similar nature, draft responses and make recommendations to Council;
- To continue effective liaison with all major property developers and residents, assist in the negotiation of Section 106 Agreements, contribute to infrastructure requirements and act as an informed body on Planning matters to other Committees and Working Parties;
- To manage and review the Community Infrastructure Levy requirements and contributions;
- Contribute to all communications with residents through the Communications Working Party in connection with planning matters;

All councillors may be members of the committee. Membership should as a minimum comprise half of all serving councillors to include the Town Mayor and/or the Deputy Mayor. The membership shall be elected at the Annual Meeting. Standing order 18 shall apply for the committee to be quorate.

In the event that a meeting is not quorate the chair of the committee will be given delegated powers to submit comments on behalf of the Council if it is not possible for the application (s) to be considered at the next full council meeting.