



# Oundle Town Council

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## ON BEHALF OF THE QUEEN VICTORIA HALL TRUST

To: All Trustees of the Queen Victoria Hall Trust  
a meeting of the Trustees of the Queen Victoria Hall Trust will be held on Tuesday  
17<sup>th</sup> September 2024 at 6.45pm in the Oundle Suite, Fletton House, Oundle.

### Agenda

#### 24.10. Apologies for Absence

24.10.01. To receive apologies for absence.

#### 24.11. Minutes of the Previous Meetings

24.11.01. **RESOLUTION:** 'To approve and sign the minutes of the meetings of the Trustees held on 18<sup>th</sup> June 2024. \*

#### 24.12. Accounts and Financial Matters

24.12.01. To approve the accounts for June, July and August 2024 \*

24.12.02. Payments for June, July and August 2024\*

**RESOLUTION:** 'That the monthly expenditure for June and July is retrospectively approved and August as presented at this item are paid.\*

24.12.03. To receive the Verification Check for Q1.

24.12.04. To approve the quote to repair the outside steps. \*

24.12.05. To approve the quote to carry out the works required following the Fire alarm service. \*

24.12.06. To approve the quote to paint the Gent's toilets, railings and gate. \*

24.12.07. To approve the quote to repair the Gent's toilets flat roof. \*

**24.13. To receive the minutes from the Friends of the QVH Trust Working Party meetings. \***

**24.14. To approve the Terms of Reference for the Friends of QVH Trust Working Party. \***

**24.15. To consider opportunity to acquire a screen for the QVH. \***

**24.16. To receive the report on the potential to apply for grants for the QVH. \***

**24.17. Any other business for report**

A handwritten signature in black ink, appearing to read 'Emma Baker', written in a cursive style.

Emma Baker  
Clerk to the Trustees

\*Supporting Document